

FORMAL COMP. I

COURSE NO. ENG-209

Below is one suggested course plan for covering roughly the first third of *Format Writing* by Frode Jensen in one semester. This course plan is worth 3 high school credits. It is suggested, whenever possible, that you assign writing topics from the readings assigned in religion, history or literature—or a topic related to the student’s special interest—in lieu of the topics given in this text.

Teacher, familiarize yourself thoroughly with *Format Writing*’s “To the Teacher” in the front of the book and “Section 7” in the back before assigning this text to your student. This is your central text and the expectations outlined in it are what you teach to.

The college text, “*Great Writing: A Reader for Writers*” is recommended as the teacher’s manual and support for this course. For each new format introduced, read together the assignment from “*Format Writing*,” and then the notes and instruction in the related chapter in “*Great Writing*.” Briefly discuss questions pertinent to the writing process from the “*Great Writing*” chapter. Next, have the student do the assignment from “*Format Writing*,” writing two or more examples of the format studied. Grade the student according to the instruction and criteria given in “*Format Writing*.”

BOOKS TO USE

Format Writing

Frode Jensen

[Book Information: Wordsmiths; Grants Pass, OR; 2002; 154 pgs; 7 Parts; tests; answer key; teacher’s notes; evaluation forms; index]
Order From: Rainbow Resource / Order # 013488 / \$18.95 / ISBN: 1886061297

Great Writing: A Reader For Writers

Harvey S. Wiener & Nora Eisenberg

[Book Information: McGraw-Hill, Inc, NY, NY; 1987; Older edition preferred (ISBN: 0-07-070167-9; \$20-\$30 is a good price), newer will work; 580 pgs.; 9 parts] Order From: Retail or Amazon.com / Order # isbn / \$51.88 / ISBN: 0072370645

LESSON PLANNING

ENG-209 FORMAL COMP. I

Week 19	<i>Format Writing</i>	Day 1: With your teacher, read “To the Student” and make copies of the Paragraph Parameter Check 1 and 2 from the back section of the book; Day 2: With your teacher, read “To the Teacher,” making notes on the check sheet about points to remember. (You will be doing only paragraphs and some preparatory work for Five Paragraph Essays this year; read all of this introductory information as an introduction to the complete course, though.); Day 3: Read “Paragraphs” and “Essentials of Good Paragraphs” to yourself, then make a simple outline of each; Day 4: Read “Paragraphs” and “Essentials of Good Paragraphs” to your teacher.
Week 20	<i>Format Writing</i>	Day 1: Read “Good Paragraph Practices” and “Continuity in Writing”, outlining each; Day 2: do “Continuity Exercises”; Day 3: read and outline “Paragraph Parameter Checks”; Day 4: briefly research paragraph writing in another English text, or read the introductory notes in <i>Great Writing</i> .
Week 21	<i>Format Writing</i>	Day 1: Study “The Example Paragraph” and work through the prewriting steps for Assignment #1; Day 2: do a rough draft of Assignment #1; Day 3: revise and rewrite Assignment #1 in final draft form; Day 4: do Assignment #2.

LESSON PLANNING**ENG-209 FORMAL COMP. I**

Week 22	<i>Format Writing</i>	Day 1: Study “The Classification Paragraph” in Format Writing and Great Writing and work through the prewriting steps for Assignment #1; Day 2: do a rough draft of Assignment #1; Day 3: revise and rewrite Assignment #1 in final draft form; Day 4: do a second paragraph.
Week 23	<i>Format Writing</i>	Day 1: Study “The Definition Paragraph” in Format Writing and Great Writing and work through the pre-writing steps for Assignment #1; Day 2: do a rough draft... ; Day 3: revise and rewrite... ; Day 4: do a second paragraph. (Additional suggested topics: superstition, myth, natural law, legitimate authority, critical thinking, piety.)
Week 24	<i>Format Writing</i>	Day 1: Study “The Process Paragraph” in Format Writing and Great Writing and work through the pre-writing steps for Assignment #1; Day 2: do a rough draft of Assignment #1; Day 3: revise and re-write Assignment #1 in final draft form; Day 4: do a second paragraph.
Week 25	<i>Format Writing</i>	Day 1: Study “The Analogy Paragraph” in Format Writing and work through the pre-writing steps for Assignment #1; Day 2: do a rough draft of Assignment #1; Day 3: revise and re-write Assignment #1 in final draft form; Day 4: do a second paragraph.
Week 26	<i>Format Writing</i>	Day 1: Study “The Cause and Effect Paragraph” in Format Writing and Great Writing and work through the pre-writing steps for Assignment #1; Day 2: do a rough draft of Assignment #1; Day 3: revise and re-write Assignment #1 in final draft form; Day 4: do a second paragraph.
Week 27	<i>[End of Quarter]</i>	(1) Do the “Paragraph Writing Test” in the back of "Format Writing" (see Section 7); (2) attach the test, a sample paragraph written this quarter, and its accompanying parameter check sheet to your quarterly report form; (3) fill in the quarterly report form for this subject with the starting and stopping points in the course plan, and add the quarterly grade assigned.
Week 28	<i>Format Writing</i>	Day 1: Study “The Comparison Paragraph” in Format Writing and Great Writing and work through the pre-writing steps for Assignment #1; Day 2: do a rough draft of Assignment #1; Day 3: revise and re-write Assignment #1 in final draft form; Day 4: do a second paragraph. (NOTE: An excellent exercise hereafter is to have the student identify which format would be best to use for each of the suggested essay questions in the Cliff's Notes the student is using at the time. Or, to use two different formats to address the same question and evaluate the effectiveness of each essay.)
Week 29	<i>Format Writing</i>	Day 1: Study and outline “Elements of a Five Paragraph Essay”; Day 2: study Thesis Statements” and do “Thesis Statements #1”; Day 3: briefly research thesis statements in another English text and do “Thesis Statements #2”; Day 4: do “Thesis Statements #3”.
Week 30	<i>Format Writing</i>	Day 1: Study “Introductory Paragraphs” and do “Introductory Paragraph Practice #1”; Day 2: Study introductory paragraphs in another English text; Day 3 and 4: do “Introductory Paragraph Practice #2.”